

Profile description for board members

Introduction

For the coming year, we are looking for five enthusiastic, ambitious VU students who can lead the board of the SRVU. For anyone considering becoming a board member of the SRVU, it is important that they subscribe to SRVU core values, such as those included in the Universal Declaration of Human Rights. There is room for internal discussion and interpretation. Furthermore, command of the Dutch language is recommended for a number of portfolios and positions. SRVU board members do not have to be registered as VU students, but they do have to be a member of the SRVU.

Chair (8-10 hours)

- **External representation:** You are the face of the SRVU student union to the outside world, which means that you speak to the press and maintain warm contact with it, you represent SRVU in meetings with the VU organization and you represent the SRVU in national or municipal umbrella organizations such as LSVb meetings. It is important that you can speak clearly and strongly, that you can find a clear balance between diplomacy and activism and that you are able to come across as sympathetic and charismatic to external contacts and members in order to maintain a broad network.
- **Board coordination:** You chair internal meetings of the board (board meeting), the coordinators (daily board - coordinators, DBCC), and the members (General Members' Meeting). You manage the board and the coordinators, make clear agreements, and ensure that these agreements are complied with. You are ultimately responsible for the functioning of the board.

Command of the Dutch language is recommended due to press contacts, LSVb, and municipality



Vice-Chair (8-10 hours)

- **External representation:** You replace the chair in external representation if necessary. So you partly have the same profile. It is therefore also important that you form a good team with the chair and that you are well informed so that you can intervene immediately when necessary.
- **Internal point of contact:** You ensure a pleasant and constructive internal working culture and relationship within the board and the union, you prevent and mediate internal conflicts. You are a confidential counselor and you ensure a good individual condition of each board member.

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Secretary (8-10 hours)

- **Board administration:** You are the organized, structured shoulder on which the entire board or even the entire union leans. You ensure timely agendas for the BVs, DBCCs, ALVs, and any other meetings, and you are also responsible for the minutes thereof. You are also responsible for managing the board email.
- **Membership administration:** You are responsible for keeping the union's membership administration up to date.

The current internal documents of SRVU student union are in Dutch, we, therefore, advise command of the Dutch language. When needed these documents can be translated.

Treasurer (6-8 hours)

- **Financial policy:** You are responsible for the finances of the association. This means that you prepare a budget, monitor compliance, and present a financial annual report at the end of your term. You have the financial understanding to make the right financial

decisions in the short and long term and you are strong enough to say 'no' to eager fellow board members with a hole in their hands. You are also the manager of the cash register and you monitor daily expenses and income.

General board member (6-8 hours)

- As a general board member, you focus entirely on substantive portfolios and board initiatives.

Non function-specific portfolios

- **Training and Coaching:** You are responsible for organizing and arranging training and coaching sessions. In the past, these were mainly requested from LSVb coaches and Trainingen op Maat (the LSVb training agency), but could also be designed differently on their own initiative.
- **Legal aid:** You are responsible for the SRVU legal aid and its student line. Together with the Legal Aid coordinator(s), you ensure that there are enough volunteers, that the requests for help are correctly addressed and handled, and that VU students are aware of the existence of legal aid and their rights. You also have an important signaling function, if many students run into the same issue, it can be important to put this on the agenda and address it to the board.
- **Housing:** You are responsible for the housing policy and the housing vision of the SRVU. You participate on behalf of the SRVU in housing consultations of the LSVb and the municipality (Coalitie Kennisstad). You monitor housing problems among VU students, such as social safety, rents, and room shortages. *Command of the Dutch language is required.*
- **Campaign:** You deal with the more radical, activist side of the student union. You keep in touch with action groups that arise at the VU, such as #NietMijnSchuld,

CompenseerCollegegeldNU, and #IkWilNaarSchool, and you organize campaigns to successfully achieve the campaign goals.

- **Student wellbeing:** You are responsible for the student wellbeing policy of the SRVU. You set up initiatives yourself to improve these / to draw more attention to problems. You are also responsible for communication with the Student Wellbeing helpdesk.
- **SRVU Fractie:** You are responsible for contact with the USR and FSR (fractions of the SRVU). SRVU initiatives can be realized through the student participation councils and the student councils are an important way of signaling problems that arise among VU students.
- **Associations:** You are responsible for contact with (study) associations. You participate in the University Association Consultation (UVO) and maintain personal contacts with the association boards.
- **PR(opaganda):** You create a positive image of the SRVU student union. You manage the SRVU social media channels (Instagram, Facebook, Twitter, LinkedIn, TikTok) as well as the SRVU website. You proactively look for topics within other portfolios to bring out via social media or press (messages). Creativity and experience with visual design and social media are a plus.
- **StudentenDOK:** You are responsible for the physical areas under SRVU management. You coordinate the counter crew and ensure that the SRVU counter runs smoothly on a macro level. You manage the reservations and pass them on to the counter crew.
- **Sustainability:** You are concerned with sustainability both within and outside the student union. You maintain contact with external green parties such as VU Green Office. When there is a climate strike, you dare to be at the front. In addition, you organize an event related to sustainability several times a year.
- **LSVb ALV:** You represent the SRVU during the General Members' Meeting of the National Student Union, which is held every two months in Utrecht, as well as the IBOs, which are also held once every two months. *Command of the Dutch language is required.*

- **Elections:** You are responsible for coordinating the campaign for the student council elections. This means ensuring that a recruitment and application process takes place in February/March as well as driving the campaign in April. For this, you work together with the SRVU faction.
- **Board continuity:** You are responsible for the timely recruitment of new board members for the change at the August GMM. You are also responsible for coordinating the introduction of the newly recruited board members.

The board has the option if they see no possibility to take on an (ad hoc) portfolio, to appoint a coordinator to take care of this. A board member is then still (final) responsible for the progress of the portfolio, but the coordinator can relieve the workload of the board and thus increase the strength of the student union.